



# SENIORS CHECK OUT THESE IMPORTANT DATES

## SENIOR PORTRAITS



Oklahoma School Pictures  
Call (405) 753-6800

**OPTION 1:** Senior photos will be taken in your graduation gown at school on **Aug. 31** with a makeup/retake day on **Oct. 5**. **ALL seniors MUST** take their photo during this time.

**OPTION 2:** *You must still take a photo at school* but you may also submit your senior portrait from an outside photographer by **Sept. 1**. The portrait **MUST** meet all the requirements or we will use the portrait taken at the school.

## SENIOR PORTRAIT POLICIES AND GUIDELINES

Please comply with school dress codes. All seniors will wear a graduation gown and boys will need to wear a collared shirt under their gown and girls are to wear a discreet neckline. **ALL SENIORS** will be photographed at the school by Oklahoma School Pictures. No exceptions. If you choose to have an outside photographer also take your photo you'll need to make sure they comply with all the requirements on the next page. Schedule your appointment as soon as possible as we **MUST** have the portrait by **Sept. 1** for it to be included in the yearbook. *Otherwise, we will use the one taken here at the school.*

While each Edmond school has its own respective portrait dates, all requirements are the same across the district

### GROUP PICTURE DAY

**November 15th**  
*all day in the gym.*

*All students involved in school sponsored sports, clubs and other groups should report to the gym with their respective activities.*

## YEARBOOK SENIOR SALUTES

### DEADLINES

**Early:** Sept. 22  
**Regular:** Oct. 27  
**Late:** Nov. 30

Each year families of the seniors purchase quarter, half or full page salutes for their senior. These are designed by the yearbook staff and featured in the yearbook. For all guidelines please see the Senior Salutes tri-fold brochure included in this packet

To purchase a senior salute or a yearbook simply visit **yearbookforever.com**

Type in our school name and you'll be able to purchase your items and submit all materials for your salute.

## YEARBOOK PRICING TIMELINE:

during school hours  
financial office

**\$70**

Now - Dec.

**\$75**

Jan. - Feb

**\$80**

March - May

pre-sale ends

May 15

**\$85**

Remaining books at distribution, if available

### WANT TO KNOW WHERE YOU CAN FIND US?

Follow The Archives Yearbook on social media and find us in the G Hall, **Rooms 147 & 148**



**@ESFHS\_ARCHIVES**  
**IG: ESFHS.ARCHIVES**  
**Facebook.com/esfhs.archives**  
esfhs\_archives@gmail.com  
<http://santafe.edmondschools.net/activities/yearbook/>

**Buy a yearbook with credit, debit or PayPal anytime at [yearbookforever.com](http://yearbookforever.com)**

# 2017-2018 Senior Picture Specifications

Edmond Public Schools



## for outside photographers (for yearbook photos)

*Pictures that do not comply with all specifications will not be accepted.*

1. All seniors are to be photographed in color.
2. The photographer will be expected to screen students' apparel to ensure that it is in compliance with the student dress code. \*See above.
3. Photo specifications:  
**Required background:**  
**Denny Manufacturing – Canvas OM6400 Night Vision (6'x8' size)**
  - Photo should be shot at a **distance of 6' to 7' between subject and background** and photographed with a **135-150 lens** length. The camera should be set at a medium depth of field to hold the same sharpness of the background. This will make sure the background looks similar in all images.
  - A **1 to 2 or 1 to 3 lighting ratio** should be used, no higher.
  - Photo should be shot with **no color lighting**.
  - The subject should be photographed with the **main light on the left of the subject** using professional lighting. Main light and fill are required. **NO BACKGROUND LIGHTING**. Hair lights or separation lights may be used, as long as they do not distort the traditional look of the portrait.
4. Specifications of digital images:
  - on CD, **300 dpi**, in **JPEG** format
  - with **photo dimensions** of 2-1/2" by 3-1/2"
  - with a **face size** of 1- 1/4 inch from top of head to bottom of chin
  - with image saved as: **last name.first name.jpeg** (for example: roberts.jane.jpg)
  - **name of photographer and senior on outside of CD or CD cover**
5. Poses: Students should be sitting and angled slightly left or right with hands in lap or on knees. Both shoulders must be visible.
6. Submission of the senior photo to Edmond High Schools will indicate an automatic **blanket release** of students' photographs for use by the Edmond Sun and other publications or by the school district for its own publications.

**\*Please send or deliver your CD** containing images of the photographed seniors to the school (c/o yearbook adviser, Welcome Center) no later than **September 1, 2017.\***