

BYOT



FAQ's



Bring Your Own Technology

EDMOND SANTA FE HIGH SCHOOL

Edmond Public Schools Technology Integration

Edmond Public Schools is committed to improving students and staff access to the latest educational tools, methods, news and information. As part of this plan, Edmond Santa Fe High School is excited to introduce the implementation of its Wireless Integration Program beginning October 1, 2013 in specified areas of the school. At the discretion of your student's teacher, your student may bring their own wireless device to school for educational use.

Students will be required to sign an Acceptable Use Agreement before being allowed to bring devices to school for instructional purposes. When your student connects to the wireless network their device will work under the same filtering software used for the computers and technology on campus in compliance with the Child Internet Protection Act (CIPA) and other federal and state statutes.

Table of Contents:

Student FAQ's	2
Parent FAQ's	3
Staff FAQ's	4



As a citizen of Santa Fe High School

I dedicate myself to these noble principles:

I will strive . . .

- To be honorable in what I say and do,
- To respect the rights of students, faculty, and staff,
- To preserve and protect personal and school property.

I will hold high standards . . .

- by showing pride in my school,
- by serving and helping others,
- by pursuing greatness in both mind and body,
- by striving for academic and moral excellence.

This code of honor . . .

- will help me persevere through life's challenges,
- will enable me to develop good character,
- will guide me to make wise decisions,
- will equip me for excellence in all my future endeavors.



WHO ARE WE?

WE ARE WOLVES!

FREQUENTLY ASKED QUESTIONS

STUDENTS

I have turned in my signed EPS Technology Standard of Conduct and the SFHS agreement. Can I start bringing my device to school?

Answer: Yes, by signing the EPS Technology Standard of Conduct and the SFHS agreement you have secured permission to participate in BYOT.

I have my personal device with me in class. How do I get on the internet now?

Answer: Most smart devices will detect a wireless connection when you are near one. Most of the time your technology device will ask if you would like to join the network. When prompted, choose the Santa Fe network on your device. Students will login with their Novell login (3 letters + 4 numbers) and their individually set password.

My laptop is not prompting me to choose a wireless network. Is there another way to connect?

Answer: In the settings menu of your device, there is usually an icon for a network. go to this icon and choose the Santa Fe network from the list or prompt your computer to look for wireless networks in range. Always consult your tool's owner's manual or other available support for exact direction to access a wireless network.

I brought my iPad to school to use in the classroom, but my teacher said I couldn't use it in their classroom. Can I still use it?

Answer: The teacher in the classroom has the final say on procedures in the classroom. If he or she asks you not to use your technology tool at a particular time, then you must follow those directions.

I just can't get my laptop to connect to the network. Can I get some help from someone?

Answer: Check your owner's manual or other support resources for issues concerning connectivity. Frequently peers will have similar devices and will be able to support each other. Classroom time will be focused on instruction. You will not see your shared folder, so you will need to save your work in another place like a flash drive or your own hard drive.

I need to save my work to the EPS network, Why can't I access this resource?

Answer: You are on the Guest Network. It is not the same as the network you would normally access from a campus computer. You will not see your shared folder, so you will need to save your work in another place like a flash drive or your own hard drive.

I need to print the spreadsheet I just created, why is there no printer listed when I try this?

Answer: Printers will not be available when you login to the guest network.

My device was stolen when I brought it to school. Who should I contact about this?

Answer: Bringing your own technology tools to school can be useful, however some risks are involved as well. It is always a good idea to record the device's serial number in case of theft. EPS is not responsible for the theft of a device nor are we responsible for any damage done to the device while at school. Any time a theft occurs, you should contact a school administrator and the SRO to make them aware of the offense.

Why am I filtered on my own computer? Shouldn't I be able to see what I want to on my own device?

Answer: Student filtering is a requirement of all public schools. The Children's Internet Protection Act (CIPA) requires all network access to be filtered, regardless of the device you use to access it while in a public school. The network you are using while at school belongs to Edmond Public Schools and will be filtered.

FREQUENTLY ASKED QUESTIONS

PARENTS

My child is bringing their iPad to school for instructional purposes. Will they have access to things they normally do with district equipment?

Answer: Your student will have access to any of the web based software school campuses currently use (databases, library search tools, Google apps suite of tools etc.). Software may run differently on different devices for varying reasons. You should consult your owner's manual or other support materials provided with the device for software limitations. (Ex. iPads cannot run software requiring Flash Player)

As a parent, am I required to add additional software (virus protection, filter, tracking device etc.) to my child's technology tool?

Answer: No. Currently we are not requiring any additional software for school use. Virus protection is always advised, but not required. While on the EPS guest network, students will be monitored through the district's filter, so there is no need for additional filtering software.

I have read the terms of service and I do not wish to have my student accessing the internet using their own laptop. Is this allowable in this plan?

Answer: Your student is not required to bring a device to school. The school will provide whenever possible a district owned device for use within the class period as needed for instructional purposes at the discretion of the teacher.

I am the president of a booster club on my student's campus. We hold meetings at night. Will we have access to the EPS guest network after school hours for our meetings?

Answer: Yes. The guest network will be accessible after school hours and parents will have a guest log in available for use.

If my student's laptop is stolen or damaged, what recourse can I take?

Answer: The district is not responsible for any damage or theft of student owned equipment. Keeping track of the device's serial number, model and type at home is suggested. Theft or vandalism of any kind should be reported immediately to a campus administrator and SRO to ensure appropriate steps are taken.



Technology Tips for Parents

Prior to allowing personally owned technology to be taken to school it is recommended that:

1. The make, model and serial number of the device be recorded and stored in a secure location.
2. Passwords are set on the device. Make sure the password is recorded and stored some place more than one family member can access.
3. Enable the "Find My Device" feature, or one similar. This will allow the family to "wipe" all content, personal ID's etc from the device in the event of theft.
4. Wifi is enabled.
5. Locate all User Manuals, device instructions, and/or access to device "Support Center". If possible bookmark these locations on the device.
6. Students need to charge their device prior to the school day.

FREQUENTLY ASKED QUESTIONS

STAFF

My classroom is not conducive to student owned technology. Am I required to allow my students to access their technology tools on the classroom?

Answer: EPS encourages teachers to leverage student owned technology tools in their classroom for learning and the needs of the student. The design of the lesson should be used to determine the best use of student provided technology and the rules that apply. Student needs may also determine the use of the device. For example, a student may use the device for note taking to support their personal learning while in the classroom.

Some of my students cannot access the network on their laptops or phones. I don't have time on a class period to help them with this. Should I put in a help request or call the help desk?

Answer: No. Students who cannot access the Santa Fe guest network or who may have technical issues with their technology tool need to take care of this issue by working with their user's manual or other available support that came with the device. Students with similar devices may consult to resolve a problem. These are not EPS devices. You are welcome to help if you choose, but it is not a staff member's responsibility to ensure that student owned technology is functioning properly.

I have my own laptop and a smart phone. I would like to utilize these tools at work. Does this new plan include campus staff?

Answer: Yes. Campus staff can also access the guest network. Keep in mind that the guest network is going to be filtered at the student level for everyone accessing it. Campus printers will not be accessible with your own devices as well.

One of my students was using his laptop to bully another student on campus. How do I handle this?

Answer: Any disciplinary infractions that occur from using technology tools should be referred to a campus administrator.

What shall I do if one of my student's devices is damaged or stolen?

Answer: Any theft issues should be handled as you normally would in your classroom. EPS is not responsible for any damage or theft of student owned technology tools. It would be good to remind students to keep a record of the device's serial number just in case a theft occurs. Staff members are encouraged to practice reasonable precautions such as locking empty classroom when devices are left there.

