



Santa Fe High School Biology



Mr. Adam Collett

Contact Information:

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 Phone: 405-726-7413
 Conference / Planning Time: 5th hour, 12:35-1:30

Course Description:

Biology is a laboratory-based course required for graduation and is designed to introduce students to the science processes, skills, and understanding related to a wide range of biological topics. Topics covered will include biochemistry, cellular specialization, cell energy, ecosystems, cell cycle, genetics, DNA, and evolution.

Classroom Supplies:

Textbook (*Biology*, Prentice Hall Publishing Company)
 Headphones
 Lined Paper
 #2 Pencils
 2 College Ruled Composition notebook (one for each semester)
 Colored Pencils
 Clear Tape

Supplies to leave in the class: Everyone must bring a box of tissues and paper towels.

Attendance:

It is extremely important that you attend class every day. If you are absent, it is your responsibility to check for missing assignments. Missing assignment folders will be located on the wall to your left as you enter the classroom. Most missing assignments can be found on edmodo.com. For excused absences, you will have twice the number of days missed to make up all work, as per school policy. If you know you will be absent, you should see me in advance to collect your make-up work. If you are in school sports or other activities, you will need to make sure you do not fall behind.

Tardiness:

You will be considered tardy if you are not in the classroom when the bell rings. If you will be late because of another class, you must get a pass from the teacher or you will be considered tardy. Upon entering the classroom, a tardy student is to sign the tardy sheet or quietly hand me any passes. Consequences for tardiness can be found online in the student handbook.

Grading:

Semester grades will be weighted as follows:

- Tests/labs/major projects – 45%
- Daily work – 35%
- Semester final – 20%

-Progress Reports are distributed upon request.

<i>The following is the grading scale:</i>	
A 90% and above	<i>Current course grades are available using Pinnacle Internet Viewer (PIV). You may sign up in the counselor's office.</i>
B 80-89%	
C 70-79%	
D 60-69%	
F 59% and below	

Daily Work:

Daily work will mostly come from your ISN (interactive school notebook). Assignments will be taped into your ISN and we will grade them the day before the test. Late work will no longer be accepted after the Remediation day which is the day after each unit test.

Make-up Tests and Labs:

If you are absent the day of the test, you are expected to take the test when you return. In extenuating circumstances, you will need to arrange a time with the teacher to make up the test. Likewise, if you are absent the day of a lab, you are required to make up the lab. If a test or lab is not made up in a timely manner, they will be recorded as zeroes.



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Supplemental Instruction Material:

A selection of instructional videos from the internet including youtube.com, discovery education, and unitedstreaming.com may be used throughout the school year. Other resources located in the library/media center may be used as well.

Class policies

1. To be the best teacher I can be, I need to know what my students do and do not know. To accomplish this, I need all of my students to do their very best on every assignment, lab, and test. Copying homework, labs, and tests will not be tolerated. To do so is disrespectful to yourself, your teacher, and your classmates. You will be given many opportunities to work in groups in this class; however there is a fine line between “group work” and simply giving each other the answers. You need to take responsibility for your education and learn the material covered in this course. I am here to support you and help you become the very best student you can be.
2. Entering the classroom: Students will enter the classroom quietly and immediately be seated in their assigned seat.
3. Bellwork: Bellwork is a short first assignment for each class period. It will be displayed on the projector or whiteboard as students enter, and students will begin bellwork as soon as they are seated.
4. Labs: Your safety is my highest concern. Do not enter the lab area without permission. During lab remain with your group, follow the safety procedures, and do not play with the equipment. Do not perform any unauthorized experiments. Failure to do these things will result in removal from the lab, a zero for the assignment, and possible disciplinary action.
5. No cell phones, iphones, ipods, mp3 players, or any related electronic devices allowed during class unless otherwise stated.
6. No food or drink allowed during class. Gum will not be allowed during labs. Bringing in food may result in disciplinary action.
7. Do not throw anything in the classroom - including trash or recycled items. Wait for an appropriate time to dispose of your materials during class.
8. When entering or leaving the classroom, do not be disruptive. During class, stay in your seat and remain seated until you are dismissed to leave by the teacher.
9. Bathroom pass: One person at a time and only when given permission by the teacher. The pass will be located at my desk and you must sign in/out to use the pass.
10. Substitutes: I am not gone very often but when I am, I expect my students to carry on with class as usual and show the substitute teacher respect.
11. Class Dismissal: The bell doesn't dismiss the class. The class will be dismissed at the teacher's dismissal once everyone is seated, quiet, and all trash is picked up from the floor. Inappropriate behavior will delay dismissal.
12. Other Issues: Other classroom procedures will be addressed as needed as the year progresses.

Dear parents/guardians,



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I am pleased to have your child in my biology class. This course is a requirement for high school graduation and will cover the basic topics of biology. I am looking forward to a great year!

I am requiring all of my students to have a 2 college ruled Composition Books in which to keep their bell work assignments, class notes, weekly reading assignments, and handouts in. The main purpose for this is to help develop good study and organizational skills.

Edmond Santa Fe High School's policies and rules regarding attendance, tardiness, and make-up work will be enforced in my classroom. Keep in mind that some labs may not be able to be made up. Students are free to come in before or immediately after school, as I am available nearly every day. I also have a no tolerance policy regarding copying assignments and cheating on tests. Depending on the situation, disciplinary action may be appropriate.

Students will be required to place cell phones at the front of the room in a holder assigned to them. If a parent does not want their child to put their phone up front I will need an email from that parent. If a student does not put their phone up there and it is discovered during class the phone will be taken and a parent can pick it up from the office

If you wish to stay up to date with important upcoming assignments please sign up for remind 101. To do so please text @collettp1 to the number 81010 and it will sign you up to get reminders from me for large upcoming events.

Student semester grades will be weighted as follows: tests/major labs/projects (45%), daily work (35%), and a semester final (20%).

The following is the grading scale:

A 90% and above	D 60-69%
B 80-89%	F 59% and below
C 70-79%	

You are welcomed to contact me at any time regarding your child's grade or any other concerns. My email address is adam.collett@edmondschools.net. My planning period is 5th hour from 12:35-1:30 and I would be happy to meet with you. **Please sign below and have your child return this portion to me as soon as possible.** Thank you.



I have read and understand the syllabus for biology. I understand the requirements, the grading system, and other policies of this course. I understand that I can reach Mr. Collett at the email address above.

Student name (print) _____

Parent/guardian name (print) _____

Parent/guardian signature _____

Parent/guardian email _____