

EDMOND SANTA FE CLASS OFFICER ELECTION PACKET

To All Senior Class Officer Applicants:

Thank you and congratulations for taking the opportunity to make a difference in the heartbeat of your school by running for a class officer position. Being elected to a class officer position is a great honor, and a huge responsibility. We hope that you will keep in mind the challenges that being an officer requires. As you are considering which position you plan to pursue, please realize that you are required to put in hours and hours of hard work, outside of the school day. We will be working some weekends and after school throughout the year. You will need to be extremely **trustworthy, organized, flexible, and hardworking**. Being an officer is very demanding, but it is also a fun and rewarding experience!

Please read through this entire packet very carefully; it outlines the rules and regulations about campaigning and elections. The packet also contains an application that you must complete and a constitution outlining the duties of each class officer position. It is your responsibility to complete and turn in the application on time, and to show up for your interview. If you fail to meet any of these requirements, you will be disqualified.

Good luck in your pursuit of a class officer position.

Sincerely,

Ms. Newman and Mrs. Friesen

IMPORTANT ELECTION DATES

Application Packets

Beginning April 20th: Ask Mrs. Friesen or go to the senior page of the Santa Fe website

Applications DUE

Wednesday, April 25 @ 3:45 P.M. to Room 144 (Mrs. Friesen) **Points will be deducted for late applications!**

Senior Class Officer Interviews

Senior class officer candidates **must** complete an interview or they will be automatically disqualified! Interviews for officer positions will be held on THURSDAY, April 26th beginning at 2:35 p.m. in Room 144 (between F-G Hall). You will schedule an interview time when you turn in your packet. **50% of the application process will come from the interview!**

Campaigning

Monday, April 30th beginning at 7:00 am (**NO EARLIER!**) until Friday, May 4th **ending at 10:40am (before first lunch).**

School Wide Voting

Friday, May 4th. Voting will begin at first lunch and conclude at 4:00 p.m. and will be done via voting4schools.com. Candidate winners for all classes will be posted OUTSIDE the Freshman Academy at 5:30 p.m.

CLASS OFFICER ELECTION RULES

1. Campaign materials **you ARE ALLOWED to distribute** include buttons, bracelets, necklaces, stickers (THEY MUST BE ON PEOPLE ONLY!) and ribbons **with candidate's name on the item.**
2. Campaign materials **you ARE NOT ALLOWED to distribute** include candy, gum, suckers, drinks, toys, money, key chains, whistles, pencils/pens/erasers, hats, headbands, headgear, sunglasses, coupons, balls, fliers, etc., or ANY OTHER ITEM NOT LISTED IN #1.
3. Candidates are only permitted to post a **combination of 10 signs.**
4. Of those signs – **only one** can be a banner (a full bed sheet size).
5. Posters can be no larger than a full size poster board.
6. BRING YOUR OWN ADHESIVES! **Guerilla tape on brick; clear tape on tiles; nothing above the tile in center halls, freshman academy, east and west main halls; stapler in A, B, C, D, E, F, G, halls.**
7. No signs in either cafeteria.
8. Each campaign t-shirt counts as one sign. You may rotate signs and t-shirts.
9. All campaigning must be positive and in accordance with all rules outlined in Santa Fe's Student Handbook.
10. Any candidate distributing illegal items, violating sign count/size or sign location, caught defacing another candidate's property, etc., will be in violation of the rules and removed from the ballot.
11. You may not campaign or put up signs in the auditorium foyer before or during elections.
12. Social Media: You may use social media to campaign for your election; however, it may only be used in a positive manner to advertise your campaign. ANY NEGATIVE OR INAPPROPRIATE CAMPAIGNING REGARDING OTHER CANDIDATES WILL RESULT IN AUTOMATIC DISQUALIFICATION. You must stop all social media campaigning by first lunch on Friday!
13. Any violation of these rules as judged by the Senior Class Sponsors will result in automatic disqualification. The Sponsors have the final say in the disqualification.
14. HAVE FUN and FOLLOW THE RULES! You are running for a leadership position, so campaign as a leader! If you have any questions, ASK!
15. Please let us know of any problems that may arise! We cannot change or consider anything once results have been posted!

APPLICATION FOR SENIOR CLASS OFFICER CANDIDACY

Due Wednesday, April 25th in Room 144 (Mrs. Friesen) NO LATER THAN 3:45pm Complete the following page. In a manila envelope, include this page, the attached typed questions, and your most recent transcript. You keep the election rule and position description pages.

1. Name: _____

2. Cell Phone # _____ (will need to call/text: do not use parents please)

3. Office running for: (circle the ONE position running for)

President

Vice President

Treasurer

Secretary

4. Current cumulative GPA: _____ Must have 2.5 GPA to run. (Include most recent transcript) YOU MUST ALSO BE ELIGIBLE THE WEEK OF APRIL 17th. This week's report is run on WEDNESDAY, APRIL 12th! We **WILL** check both eligibility and GPA! ☺ We will also be pulling first semester's attendance report. Serious attendance issues and/or no crediting courses will result in disqualification.

5. List any past or current clubs or activities including sports:

1. _____
2. _____
3. _____
4. _____
5. _____

6. Teacher Signatures: (Teachers, please sign only if you feel this student is capable of holding a leadership position and maintaining an acceptable GPA).

1. Signature: _____ Print: _____

2. Signature: _____ Print: _____

3. Signature: _____ Print: _____

7. Assistant-Principal's Signature: (Assistant Principals – please only sign if the student is yours. Please indicate if this student has any referrals or not. In our constitution, a student may not run for class officer if they have any referrals. The final decision whether a student can run is decided by the advisors.)

Referrals: (Circle One)

YES

NO

Assistant Principal's Signature: _____

8. A list of all potential candidates will be placed in each teacher's box. Teachers will indicate confidentially if they believe you would make a good class officer. These recommendations will be reflected in overall scoring.

GENERAL QUESTIONS: Please type your answers on a separate sheet of paper and attach to the application.

1. Why do you wish to hold this office as a class officer?
2. What do you think is required of you to be a class officer?
3. Define leader in your own words and explain why you think you are a leader .
4. Do you have any current or past experiences in leadership positions or roles?
5. Are you willing to sacrifice your time before school, after school and on weekends to participate in Class Officer activities?

Answer each question and attach to your application

1. Please come up with a motto for the Senior Class. Keep in mind the diversity of the senior class and what you want to motto to say about your group as a whole.
2. Design a senior class shirt. Remember this shirt needs to represent your class a whole. What would your ideal design look like?
3. Design a senior class flag for homecoming. Imagine you are playing the Yukon Millers.